

# King Edwin Primary School

Head Teacher Mr A Callaghan Wetton  
Fourth Avenue, Edwinstowe, Notts, NG21 9NS  
Tel: (01623) 822111 Fax: (01623) 825707  
E Mail: [office@kingedwin.notts.sch.uk](mailto:office@kingedwin.notts.sch.uk)  
Website: [www.kingedwin.notts.sch.uk](http://www.kingedwin.notts.sch.uk)



09 October 2017

Dear Parent / Carer

## Parents' Meeting 17<sup>th</sup> & 18<sup>th</sup> October 2017 - Online Appointment Booking

I would like to invite you to attend our Parents' Meetings on 17<sup>th</sup> / 18<sup>th</sup> October 2017.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made online from 7<sup>th</sup> October.

Please visit <https://kingedwin.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Student's First Name:  
Student's Surname:

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mr J Callaghan Wetton  
Headteacher