

# King Edwin Primary School

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22nd December 2017

## *School Comms Gateway Forum Thursday 11<sup>th</sup> January 2017 3.20pm*

Dear Parent,

Since arriving at King Edwin Primary School I have made changes to a number of school systems in the attempt to improve our offer. One such change involved using our current text/email system (School Comms) to move to a cashless system. This was not our preferred provider however for various reasons we made the choice to move to this system.

The vast majority of parents are now using the Gateway App correctly to book in school meals, pay for after school clubs and pay for school visits too. This reduces the need for school to hold significant amounts of cash on site and spend many hours counting, collecting and banking monies. In turn this represents efficiency costs that can now be ploughed into learning resources instead.

Many of our parents are actually booking weeks in advance and some have fully booked their school meals until February half term 2018. Advance bookings are most preferred as this helps the kitchen staff to pre-order ingredients in correct quantities.

In order to ensure that our School Comms system is best used we would like to invite you to a workshop on ***Thursday 11<sup>th</sup> January 2017 3.20pm***. We aim to support parents with using the app and help people to understand why the app is structured the way it is. This workshop will precede a parent forum meeting to discuss primarily our school meals (a separate issue to that of the Gateway App).

We look forward to welcoming you to our workshop especially if you are a parent that is happy and willing to show others how easy it can be to use.

Kind regards,

Andy Callaghan-Wetton  
Head Teacher