

King Edwin Primary & Nursery School



GDPR Documentation

In collaboration with Nottinghamshire Local Authority and in partnership with Essex County Council, the following documents have been created reviewed and approved in May 2018 by a subcommittee of Governors and Leaders at King Edwin Primary School.

Members of the King Edwin GDPR subcommittee:

Andy Callaghan-Wetton (Headteacher)
Philip Jones (Chair of Governors)
Lesley Armitage (School Business Manager)
Anthony Bandy (Assistant Headteacher)
Amy Farmer (Link Governor)

The related policies will be reviewed annually, however, considering the significance of the GDPR changes in relation to national changes to Data Protection Laws, the subcommittee will be meeting regularly to develop and monitor procedures and policy in the next 12 months.

Date of next review: Summer Term 2019

Context

On May 25th 2018 the General Data Protection Regulation will come into effect across the EU. It is a new law that is being implemented in exactly the same way across all EU countries to create a level set of rules to ensure all data held and processed by organisations within the EU is secure and processed lawfully.

Public organisations, schools (and academies) are required to comply with GDPR. At King Edwin Primary School we have been working on our GDPR readiness since December 2017. Since then we have:

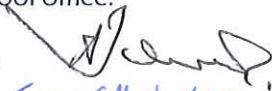
- Made everyone on the staff aware of key changes– including our governors.
- Received related training regarding GDPR
- Have explored how we can monitor data protection across the schools within our family and associated partnerships

The process of becoming fully GDPR compliant is ongoing because it affects all aspects of the school. We do already have strong Data Protection procedures and protections but these have all been updated in line with GDPR guidance.

We continue to develop our practice to ensure that GDPR is central to our day-to-day culture. We highly value and protect all of our pupil, parent and staff data and will continue to do so in the presence of GDPR.

All documentation can be found on our school website or hard copies available directly from our school office.

Signed:

Signed: 
Andy Callaghan-Wetton

Philip Jones (Chair of Governors) 25th May 2018
Andy Callaghan-Wetton (Headteacher) 25th May 2018