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KING EDWIN PRIMARY SCHOOL

# Return to Learning

September 2020

*By SLT*

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# Welcome Back!

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## CONTEXT:

**L**ast academic year, we started school in our classrooms as 'normal', enjoying the education we were receiving at our school. But because of Covid-19, we spent some of the last school year at home, to try and stop the spread of the virus.

We tried to do our school work at home and completed in various different online activities and even participated in 'Live' sessions! From September 7th, 2020, we will be back in school from Monday to Friday, and we simply can't wait!

All members of staff have been working incredibly hard over the summer to make sure that on your arrival, it is ready to prepare you to continue your learning journey at King Edwin Primary School...

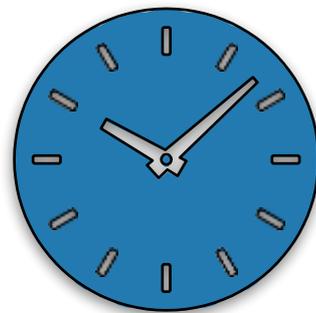
The Values, collecting house-points and most school routines remain the same. However, there are some things that will be different... This booklet will hopefully help you to understand these changes in order to make returning to school as smooth as possible...

Hopefully you will have seen your message from your new class teacher on TEAMS...? If not, head over to your class TEAM and check it out... Here you will find more information about specific classroom schedules, routines and set ups.



## START AND END OF THE DAY:

We will be completing a staggered start and end to the day.



	Foundation 1 (am)	Foundation 1 (pm)	Foundation 2	Years 2, 4 and 6	Years 1, 3 and 5
Start:	08:40	12:30	08:50	08:50	09:00
Finish:	11:40	15:30	15:00	15:00	15:10

### Start:

**O**n arrival at school, children and parents will enter the school playground via their designated Key Stage entrance (Foundation & KS1 to enter through Foundation Entrance and KS2 to enter through KS2 entrance), following the one way system. Parents will drop children off at their designated classroom door - there must not be any playing or congregating on the school playground.



Teachers are expected to have classroom doors open and greet the children on arrival and prompt them to wash/sanitise their hands when entering the classroom.

Parents must not enter the school building - any questions they might have must be communicated through our multi-media platforms (Facebook, twitter, email, telephone and the use of Microsoft Teams).

When the children enter the classroom, (after sanitising), they must go straight to their desks; placing their coats, bags and lunchboxes on the hooks provided (as normal).

**End:**

**A** dults/Parents/Carers will congregate outside the classroom doors (considering 2m social distancing).

Those children that will walk home independently, will be allowed to leave the classroom safely following guidance from the class teachers.

The class teacher will then alert the child of their parents, carers arrival and inform the child that they can safely leave the classroom - sanitising on departure.

Parents/Carers with their child(ren), will then make their way to the exit, following the one way system from the relevant playground.

### **BIKES AND SCOOTERS:**

To encourage 'Good Choices', but more importantly, a healthy, safer lifestyle, we are allowing scooters and/or bikes on the school premises and stored using the available bike racks near the school entrances.



## EQUIPMENT:

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- Children should limit the items they bring to school. The only items recommended are: \*
- Filled water bottle
  - Coat (weather dependable)
  - Packed lunch and snacks (if not ordering a school lunch)
  - medical equipment (inhalers etc)
  - Change of clothes (*if needed for younger children*)
  - PE kits (but these must be taken home and washed on a Friday, ready for Monday)
  - Reading Books and Diaries.
  - Chromebooks if loaning school equipment

*\*all items should be clearly labelled with the child's name.*

Items the children **MUST NOT** bring to school:

- Pencil cases
- Toys
- Sports equipment
- Masks are not recommended under the current government guidance



## SCHOOL UNIFORM:

**W**e are expecting children to wear school uniform. This includes black school shoes, navy blue jumper and grey/black trousers/skirt/dress. We cannot wait to see everyone wearing the King Edwin uniform once again - being part of Team KEPS!

## FOOD, DRINKS AND SNACKS:

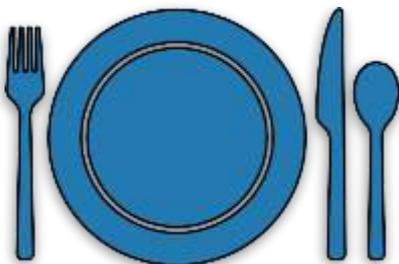
If children are in Key Stage 1, they are still entitled to their Free Universal Infant Meals.

These can be ordered in advance through the ' *Gateway app*' and will be delivered to each "Bubble" at lunch time each day.

Packed lunches can also be bought by children in other year groups in the same way that you would usually order school meals.

Either way, parents/carers must notify school of lunch choices (school lunch or packed lunch).

All children must also bring a filled water bottle (clearly labelled). They will have varied break times, so any snacks for these must be included with their packed lunch. These should not be chocolate, crisps or sweets.

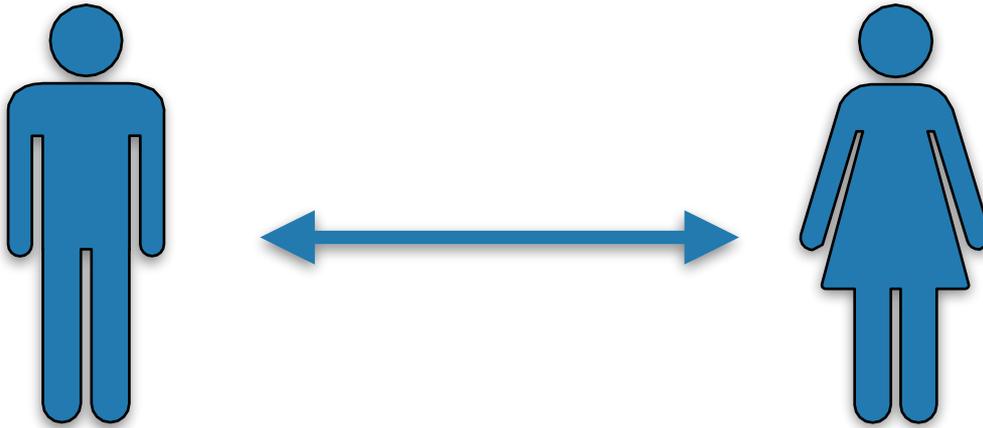


Packed lunches will be stored in the classrooms and water bottles will be stored appropriately according to the individual's class teachers routines.

## SOCIAL DISTANCING AROUND SCHOOL:

**W**e will aim to socially distance, following Government Guidance (where possible). We have set up the classrooms with control measures in place to encourage such guidelines.

- All desks/children facing the same direction
- Each classroom has individual, identified seating,
- Resource trays/packs set up for each child
- Regular hygiene breaks.
- Distance spots placed around school to promote social distancing for younger children.



## HOME SCHOOL AGREEMENT:

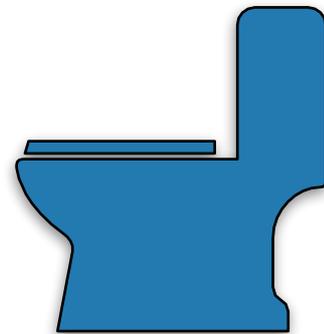
KEPS COVID-19 Home School Agreement		
<p><b>School</b></p> <p><b>The school will do its best to:</b></p> <p>Provide an environment which has been risk assessed in response to the COVID-19 infection and Local Authority Risk Assessment.</p> <p>Adhere to the social distancing rules as set out by the government as much as we reasonably can.</p> <p>Provide a curriculum that meets the needs of your child's well-being, mental health and academic needs.</p> <p>Contact parents/carers if your child displays symptoms of COVID-19.</p> <p>Inform you if staff or children in your child's 'bubble' test positive for COVID-19 as this will mean you will all need to self-isolate for at least 14 days.</p> <p>Continue our clear and consistent approach to behaviour as well the expectations outlined in this agreement in line with our 'High 5 Values'.</p> <p>Communicate between home and school through online, newsletters, social media, text, email and the school app.</p>	<p><b>Parent</b></p> <p><b>To help my child at school, I know and understand that:</b></p> <p>If my child, or anyone in my household, shows symptoms of COVID-19, I will not send them to school, we will self-isolate for 14 days as a family, I will get them tested and I will let the school know as soon as possible via telephone.</p> <p>If my child shows symptoms of COVID-19 at school, I will collect my child from school immediately. I will get them tested and I will let the school know as soon as possible via telephone.</p> <p>On my commute, and when dropping my child off and picking them up, I will adhere to the 2 metre social distancing rules.</p> <p>When dropping off and picking up, I will strictly adhere to the school timings for my child.</p> <p>My child will not bring any items into school with them or take items home from school (other than packed lunch or trainees).</p> <p>I will not be allowed into the school without a pre-arranged appointment.</p> <p>I need to support all staff in their efforts to create an 'as safe as possible' environment during this time.</p> <p>I will inform the school of any changes to parents/carer and emergency contacts details.</p> <p>If my child is deemed unsafe for any reason, he/she will be sent home and cannot return to school until they can be safe.</p>	<p><b>Child</b></p> <p><b>I will do my best to:</b></p> <p>Be a 'High 5 King/Queen' which will help to keep me safe.</p> <p>Wash my hands as soon as I go into school.</p> <p>Tell an adult if I feel unwell.</p> <p>Not bring things into school from home, or take things home from school (other than lunch and trainees).</p> <p>Only use the equipment in my pack.</p> <p>Not mix with any other children outside my bubble in the school.</p> <p>Only enter and exit the school building from the designated gate/doors.</p> <p>Follow the catch it, bin it, kill it rules, coughing and sneezing into elbow or sleeve.</p> <p>Regularly wash my hands using soap and water for 20 seconds.</p> <p>Make good choices to maintain the safety of myself and others.</p> <p>Follow the 'High 5' expectations and know that if I 'slip', I may be sent home and will not be able to come back into school until I can be safe.</p>

**A**ll parents and children must sign (giving consent) the home school agreement on the *Gateway app*, under Payments. All class teachers will be notified whether or not the parents and/or children have signed the agreement.

## TOILETS:

All toilets throughout school have been refurbished to a considerably better standard than the previous academic year. This includes new wash stations, taps, tiling and hand sanitiser units.

- Only one child should use the toilet at a time.
- All children **MUST** follow hand-washing procedure after using the toilet. This should be monitored when ever possible with younger children.
- Additional signage in toilets to remind children of hand washing routine
- Regular reminders of importance of hand washing.
- Toilet checks to be undertaken at regular points throughout the day and check sheets initialled and dated.
- Additional staff to be made aware of location of extra soap and toilet rolls for any refills required during the day.



## PLAYTIMES:

**B**reak time will be 15 minutes each morning and offers the opportunity for children to eat a healthy snack, which is provided from home, unless in Key Stage 1, where fruit is provided. Children will be encouraged to socially distance and minimalise contact and/or touching with each other. Children will have individual skipping ropes and balls to play with during play times. After playtime, children will wash/sanitise their hands when returning to the classroom. During playtimes, children will only be allowed to integrate in their year group bubbles.



## MOVING AROUND THE SCHOOL:

Children must not move around the school unless travelling to the toilet, choosing a reading book or participating in small group interventions. On leaving and re-entering the classroom, children should be encouraged to sanitise/wash their hands.



## CLEANING:

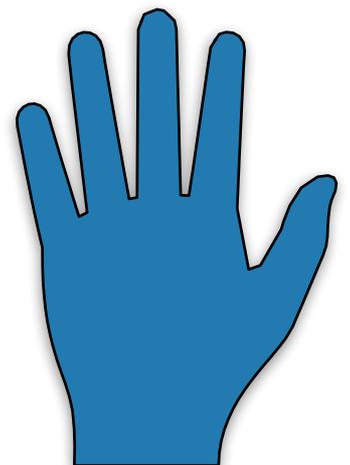
### Frequently Touched Surfaces:

Regularly touched surfaces such as door handles, handrails, table tops, bin lids, electronic equipment (after use) and toilets will be cleaned frequently.

## LUNCHTIME:

The lunchtime supervisors will support the children eating their lunch in their classrooms. 15 - 20 minutes will be given for children to eat. The children will wash their hands before eating. Their desks will be cleaned/wiped down, prior to eating. If children finish quickly, they are to remain in class and wait until everyone has finished eating. Once ready to go outside, the lunchtime supervisor will lead the children outside while the classroom desks are prepared for the afternoon's activities. When returning back to their classroom, once lunch has ended, the children will be asked to wash/sanitise their hands.

## WASHING YOUR HANDS ILLUSTRATION:



## CATCH IT. BIN IT. KILL IT:



You should try and use tissues when you sneeze or cough and throw it straight in to the blue-lidded bin in the classroom. Each classroom has been supplied with extra boxes of tissues, so no excuses! Try not to touch your mouth, nose and eyes with your hands. If you do then wash your hands.

If you are feeling unwell, it is important to tell your teacher or parent as you may need to stay at home until you are better.

## REMOTE LEARNING:

If coronavirus is caught in a bubble and the whole bubble is required to self-isolate, then remote learning will be provided during the isolation period. This will be a minimum of 3 hours a day and will consist of 'Live' sessions, using our online platform 'Microsoft Teams'. Children will be expected to participate in such sessions.

Your education will always be a priority...

During lessons, children will be taught how to use our online platforms (Doodle Maths, Purple Mash, DOoodle English, Times Table Rockstars, Microsoft Office 365 accounts), so that they will be able to continue their learning at home.

